

**Our Lady of the Wayside School Advisory Board**  
**March 8, 2021 / 7:30p - 8:30p**

**OLW SAB Open Meeting Commenced:** 7:30PM

**Members Present:** Sue Finucane (Chair); Mike Paine (Vice Chair); Randi Rooney, Tiffany Maloney (Co-Secretary), James Cummings (Co-Secretary), Sal Sammartino (Co-Secretary), David Wood (Principal), Melissa Craig (FSA), Danielle Kenney (Development Director), Jamie Jackman ; **Apologies** Father Artur, Marisa Sattley, Ewelina Sokolowski, Sue Preissing, Julie Carlucci, Neal Loughery

**Opening Prayer:** Sue Finucane

**Approval of Minutes:** February minutes approved by all attending members.

**Acknowledgement of Visitors:** Mike Schermerhorn

**Principal's Report** (David Wood) Current enrollment is 392 for 2021-22 school year, 2/3 new families that enrolled for this year not returning next year; Most new enrollment has been for Pre-K; Some new Pre-K families started this week; Gala netted more than last year; Parish didn't qualify for PPP2 but do qualify for Governor's Emergency Education Relief fund; 3-8 graders not taking ASPIRE this year, instead they are going to use i-Ready diagnostic for reading and math which is a nationally accepted test for Blue Ribbon and high school entrance exams; No guidance for end of school year yet from arch; Teacher intent forms went out this week, contracts will go out end of April/beginning of May; 2<sup>nd</sup> wave of Spring Break survey went out today; Plexi glass will stay in place until the teachers have had their 2<sup>nd</sup> dose, then 2 weeks after, sometime in April we can move to an optional plexi glass (up to the family); All staff has been offered an opportunity to get vaccinated

**Development Director Report:** (Danielle Kenney) Fundraising updates: Giving Tuesday \$14,500, Employee Giving & Matching \$2000, Unsolicited funds \$7,700 - total for Annual fund ~\$24k which is higher than budgeted, Endowment raised about \$33,000 which is on target from previous year; designated donations fund \$94k, thankful for a very generous community; Continuing to do school tours, slowing down a bit; Robotics team doing amazing.

**FSA Update:** (Melissa Craig) Gala did very well; had less sign-up parties & auctions and netted more than last year; Going to revisit how to do the gala moving forward; Over 100 tickets sold for the Peloton raffle

**Boosters:** (Per Sue F) Survey sent for spring sports interest & adult volunteers; Strategic updates provided: Gym floor quotes continuing, target to be finished by Fall 2021; Purchasing basketball hoops and other equipment as necessary; Need to provide updated strategic plan; Arch provided guidance on spring sports; Shortened volleyball season; No spectators allowed for indoor sports; SAB inquiring why basketball isn't being considered as an option

**Public Relations:** (Tiffany Maloney) Spring break survey distributed; PR subcommittee met March 8<sup>th</sup> to continue working on strategic goals; Discussing refreshing brochures; Recommendations made on updating website to increase in Google rankings.

**Elections:** (Per Sue F) Received 1 application so far; 3 spots open next year; other possible applicants incoming

**Strategic Planning:** (Sue Finucane) Reaching out to committees to help set reasonable goals; Been challenging to get responses from some groups regarding their plans.

**Financial Planning:** (James Cummings) Mike Schermerhorn visited SAB tonight in regard to a possible ask from Endowment; Answered questions on the process needed; PMC meeting taking place March 8<sup>th</sup> to discuss financials; If there is an ask from Endowment, it will be likely be a contingency ask in case of unknown variables; James volunteered to draw up the Endowment request and answer any questions; Finance subcommittee had a meeting with Ewelina who was very open and transparent on the budget and willing to answer any questions; Some changes made to the expense modeling and tax credit scholarship being reviewed to make sure it was accounted for properly; Hopeful to be on target with budget with parish investment; SAB proposing no tuition increase next year (one year only) but depends on additional research; Gala numbers are included in budget every year; Window replacement has been selected and should be under budget.

**Adjournment:** The open meeting was adjourned at 8:30 PM with a closing prayer led by Randi Rooney.

*The next School Advisory Board meeting will be on Monday, April 12 at 7:30 p.m. in the Parish Center – Neumann Room. All are welcome to attend.*

*From the School Manual which is posted on the school website: Re: Agenda Items....."The Board invites and appreciates your interest. The Constitution states that any parents or member of the parish may formally petition the Board with a request to consider recommendations, proposals or other matters relating to the operation of the educational facilities of the parish. Such petitions must be submitted in writing to the Secretary of the Board at least one week prior to the meeting at which formal consideration is proposed. This procedure allows parishioners to discuss with the Board any matter requiring formal consideration. Ordinarily, policies and other proposals introduced at a Board meeting are discussed and voted upon at subsequent meetings." Respectfully submitted by Tiffany Maloney, Co-secretary*