

Our Lady of the Wayside School Advisory Board
Date: September 14, 2020 – OLW School Gym– 7:30pm

OLW SAB Open Meeting Commenced: 7:30 PM

Attending: Sue Finucane (Chair); Mike Paine (Vice Chair); Marisa Sattley, Randi Rooney, Tiffany Maloney (Co-Secretary), James Cummings (Co-Secretary), David Wood (Principal), Melissa Craig (FSA); Danielle Kenney (Development Directory), Neal Loughery (PMC);

Apologies: Jamie Jackman, Sal Sammartino, Sue Preissing, Julie Carlucci

Opening Prayer: Mike Paine

Meeting Minutes: Approved by the SAB as a group (seconded by James Cummings)

Principal's Report (David Wood): Current enrollment is 390. We received calls every time District 25 sends out notifications. With each student that has left they have been replaced; Getting ready to do diagnostic tests that couldn't be taken in the spring starting with first grade, then K then second. Remainder of the grades will be tested at the end of September; two classrooms have received new chairs and desks from 2019 Gala

Financial Report (David Wood): Six families have asked for help to reduce their tuition payments; The PPP support is a parish loan. The serious decrease in church collections will probably be covered by the loan. Waiting on updated financial information from new Operations Director. Most importantly operations have remained the same and none of the staff have been effected.

Development Director Report (Danielle Kenney): Endowment committee will meet on September 15th; Mary's Month will be in November and July; have been lucky with multiple specific donations for the school, air purifiers, partitions, other items teachers may need to make their jobs a little easier; everyone is rising to the challenge in our supportive community.

FSA Update (Melissa Craig): The FSA met last week. Getting creative with fundraisers; Spirit wear sale this week; having teachers choose something from the spirit wear that families will sponsor; Pushing Gala to spring. It will be a virtual auction. Hoping to do in warmer weather under tents or in back yards

Standing Committees: Strategic Plan (Sue Finucane): Updated strategic plan with development director to, remove closed items, and make new items which will make it easier to track. Will set new goals for the Endowment Committee in the spring.

Elections Committee (Sue Preissing) Nothing to report;

Finance Committee (Jamie Jackman) nothing to report, awaiting meeting with new Operations Director.

New Business: Everyone agreed it is okay to have socially distant in person meetings for the time being; Facilities committee asked to have a walk thru in the building to make a priority list of items that need to be completed based on funds available.

Closing Prayer –Sue Finucane

The next School Advisory Board meeting will be October 19 at 7:30 p.m. in the Newman Room. All are welcome to attend.

From the School Manual which is posted on the school website: The Board invites and appreciates your interest. The Constitution states that any parents or member of the parish may formally petition the Board with a request to consider recommendations, proposals or other matters relating to the operation of the educational facilities of the parish. Such petitions must be submitted in writing to the Secretary of the Board at least one week prior to the meeting at which formal consideration is proposed. This procedure allows parishioners to discuss with the Board any matter requiring formal consideration. Ordinarily, policies and other proposals introduced at a Board meeting are discussed and voted upon at subsequent meetings. Respectfully submitted by Randi Rooney, Co-secretary