

Our Lady of the Wayside School Advisory Board
Monday, August 17, 2020 – OLW School Gym

OLW SAB Open Meeting Commenced: 7:30 PM

Attending: Sue Finucane (Chair); Sue Preissing; Randi Rooney; Tiffany Maloney (Co-Secretary); James Cummings (Co-Secretary); Sal Sammartino (Co-Secretary); Danielle Kenney (Development Director); Jamie Jackman; David Wood (Principal); Father Artur Marat (President); Melissa Craig (FSA Chair); Julie Carlucci (Athletic Board); Neal Loughery (PMC) **Apologies:** Mike Paine (Vice Chair); Marisa Sattley **Opening Prayer:** Randi Rooney **Approval of Minutes:** June meeting minutes were approved by attending members. **Acknowledgement of Visitors:** none

Principal's Report: (David Wood) An update went out today to parents, working out plans on remote learning. Enrollment numbers as of this morning are better than budget. Managing staff conflicts due to children in e-learning, hired remaining needed teachers. Electrical work done, enabling installation of AC units; new desks are coming, and other maintenance projects ongoing to ensure safety and cleanliness. Sanitation during school will be responsibility of maintenance team, staff.

Financial Report: (David Wood) Net Income below budget to end 2019-2020 school year primarily due to tuition shortfall, partially offset by expense savings. Expect 2020-2021 tuition to improve from Budget given added students, however will have added costs related to PPE and other items necessary to open school. Family donation helped with iPads for sixth graders, school able to use excess funds for iPads for elementary students; funds from 2020 Gala used for remaining iPads for elementary students as well as new curriculum-related needs; excess money from green space project used to purchase AC units for classrooms; family donation covered electrical upgrade costs to allow for AC unit installation.

Pastor's Report: (Father Artur) SAB Members introduced themselves. Father mentioned teachers in his life and discussed how those influences help to inform his thoughts on the importance of education; Father met with Vince Costello via Zoom and was installed as Pastor, formal installation before the Parish will take place at a later time; Normal services are ongoing, with 9:30 mass full (125 attendees) and other masses well-attended; Confirmations are occurring on Fridays, and First Communion celebrations will commence from 9/11 to 10/2; Father understands timing isn't the perfect outcome but had to weigh other services when deciding days/times for First Communions; New Director of Communication and Director of Evangelization have been hired, and search is ongoing for Director of Operations; Father is hopeful that new hires will guide communication within the parish and community, furthering his vision for a strong Parish that includes both Church and School working together. Father is open to new ideas and is eager to make sure our technology is up-to-date; initial ideas to install electronic signage, create a Zoom conference room for online meetings with multiple attendees onsite, upgrade video equipment for HD streaming and better social media via videos.

PMC Report: (Neal Loughery) Ended 2019 in strong financial position, which has allowed us to weather the difficulties encountered as a result of the COVID pandemic; Parish remains debt-free. All capital projects put on hold by the arch, new gym floor as well as play area changes were paused. Expect Stewardship Report to be published again in 2020. SAB Members expressed desire for better understanding of how the parish contribution is decided upon each year and reasoning behind the pattern of decline in recent years. PMC and Father Marat agreed to open communication and exchange of ideas

Development Director Report: (Danielle Kenney) No alumni appeal due to COVID; Endowment Campaign will move to October to avoid conflict with Giving Tuesday; Great feedback received on welcome bags, thanks to those who helped; Back-to-School night will most likely be virtual.

Boosters Update: (Julie Carlucci) Boosters, with the Athletic Director, Conference and Mr Wood are evaluating each sport/season throughout the year in relationship to IESA and the state as to what sports we can offer. We will be altering offerings to families based on what can be done. Offering a running club (as Cross Country competition alternative) that will be targeted to begin a week or so after school starts, pending approval and safety of students and coaches. Some form of the Prowl this year as a fundraiser. Julie will update the Booster strategic plan and providing to Mike Paine.

FSA Update: (Melissa Craig) FSA will certainly be different this year; Grandparents Day and Family Fun Night are off the calendar; committee thinking through how to adjust other events; Plan to push Shop with Scrip due to large fund-raising potential, and new app is significant improvement; Planning to do Pizza Day and Dollars for Donations.

Standing Committees: **Finance Committee** Look forward to new Director of Operations, understand that questions should be directed to Neal Loughery in the interim, plan to have Strategic Plan updates soon. **Elections Committee** No update at this time **Public Relations Committee** Plan to start drafting Back-to-School materials shortly; Will discuss strategy on lawn signs **Strategic Plan Committee** Met recently for updates from specific groups who will present at meetings on scheduled dates going forward.

New Business: none **Adjournment:** The open meeting was adjourned at 9:30pm with a closing prayer lead by Sal Sammartino.

The next School Advisory Board meeting will likely be September 14, 2020 at 7:30 p.m. All are welcome to attend.

From the School Manual which is posted on the school website: Re: Agenda Items....."The Board invites and appreciates your interest. The Constitution states that any parents or member of the parish may formally petition the Board with a request to consider recommendations, proposals or other matters relating to the operation of the educational facilities of the parish. Such petitions must be submitted in writing to the Secretary of the Board at least one week prior to the meeting at which formal consideration is proposed. This procedure allows parishioners to discuss with the Board any matter requiring formal consideration. Ordinarily, policies and other proposals introduced at a Board meeting are discussed and voted upon at subsequent meetings." Respectfully submitted by James Cummings, Co-secretary