

Our Lady of the Wayside School Advisory Board
Monday, November 19, 2018
Parish Center – 7:30 pm

OLW SAB Open Meeting Commenced: 7:32 PM

Members Present: Mike Schermerhorn, Chairman, David Schwaner, Vice Chairman, Lisa Jochaniewicz, Annmarie Lichner, Mike Louise, Susan Preissing Co-Secretary, Father Ed Fialkowski, Pastor, David, Executive Officer, Jim Liput, Business Manager, Danielle Kenney, Development Director, Jessica Cherwin, Family & School Association, Sue Finucane, Co-Secretary

Apologies: Peter Schraeder, James Jackman, Co-Secretary

Opening Prayer: Susan Preissing

Approval of Minutes: The October 15, 2018 meeting minutes were approved by all attending members.

Acknowledgement of Visitors: None

Correspondence: St. Peter Lutheran Church and School 2018 Annual Report and St. James Parish 2018 Annual Stewardship Report.

FSA Update: (Jessica Cherwin)

Men's Night Out on November 10th was a success and profited \$4,000. Christmas gift card goal is \$4,500 and 75 families. The author visits were well received. The teacher conference dinner is November 19th. A \$25,000 check was provided to the Annual Fund.

Financial Report: (Jim Liput)

There are 3,200 registered parishioners. Telephone costs are rising and alternatives are being researched. The boiler valve had to be replaced due to a gas leak. Total income is \$887,214 vs budget of \$950,495.

Pastor's Report: (Father Ed)

Very proud of the children and the all school masses. Senior citizens attended and enjoyed the masses. A youth minister was hired and will start January 1, 2019. Deacon Paul Onischuk met with dioceses and they are very pleased as with the OLW parish.

Principal's Report: (David Wood)

Gratitude was this month's virtue with meals provided to 11 families. There is an advent service next month. Jesus Calling book is the focal point. Mid- school special retreat on November 19th with emphasis on accepting others. Enrollment as of November 19th is 408. Based partly on feedback from parent survey we are looking at upgrading security on the campus. FSA is looking at enhancements to parking lot and playground as possible Gala fund cause.

Development Director Report: (Danielle Kenney)

Giving Tuesday is November 27th with a goal of \$10,000. Working on developing a new all school video and new website. The Annual Fund Committee met and the discussion led to a few goals. Endowment board meeting: the 2018/2019 campaign has begun - we mailed almost 500 letters at beginning of November. Discussed different ways to support the school and address the new tax laws with different funding options.

Finance: (David Schwaner)

Shared a preliminary budget model that still needs final input on parish subsidy, enrollment projection, and a few others. Tuition rates must be provided by December 15, 2018. The committee will meet again to review numbers before presenting a formal recommendation for approval.

Public Relations: (Lisa Jochaniewicz)

Sign decorating challenge to post and tag OLW. A digital campaign about the the school and school information is in progress.

Elections: (Mike Louise)

The election date has been set for April 6 and 7, 2019 after all masses. Information will be provided in the bulletin after the first of the year.

Strategic Plan: (Mike Schermerhorn)

The feedback on the letter to families was positive.

Boosters Strategic Plan update (Sue Finucane)

Facility improvements include repair or replace side basketball hoops in gym and evaluate alternate door entry system for improved access by booster staff; organize discussions with parish and school to improve scheduling procedures of gym usage and other rooms within OLW. Continue to select and support team coaches.

FSA Update (Jess Cherwin)

Goals to retire include bylaws and feedback on survey.

Adjournment: The open meeting was adjourned at 9:07 pm with a closing prayer lead by Sue Finucane.

The next School Advisory Board meeting will be Tuesday, January 22, at 7:30 p.m. in the School Multipurpose Room. All are welcome to attend.

From the School Manual which is posted on the school website:

Re: Agenda Items

....."The Board invites and appreciates your interest. The Constitution states that any parents or member of the parish may formally petition the Board with a request to consider recommendations, proposals or other matters relating to the operation of the educational facilities of the parish. Such petitions must be submitted in writing to the Secretary of the Board at least one week prior to the meeting at which formal consideration is proposed. This procedure allows parishioners to discuss with the Board any matter requiring formal consideration. Ordinarily, policies and other proposals introduced at a Board meeting are discussed and voted upon at subsequent meetings."

Respectfully submitted by Susan Preissing, Co-Secretary