

Our Lady of the Wayside School Advisory Board
Monday, April 15, 2019 Parish Center – 7:30 pm

OLW SAB Open Meeting Commenced: 7:34 PM

Members Present: Mike Schermerhorn, Chairman, David Schwaner, Vice Chairman, Lisa Jochiewicz, Annmarie Lichner, Mike Louise, Susan Preissing Co-Secretary, David Wood, Executive Officer, Danielle Kenney, Development Director, Jessica Cherwin, Family & School Association, Sue Finucane, Co-Secretary, Peter Schraeder, James Jackman, Co-Secretary

Apologies: Father Ed Fialkowski, Pastor, Jim Liput, Business Manager

Opening Prayer: Dave Schwaner

Approval of Minutes: Approval of the March 18, 2019 minutes were postponed due to required editing of information.

Acknowledgement of Visitors: Tanya Petermann and Tracey Dolsen

Correspondence: None

FSA Update: (Jessica Cherwin)

Ladies Night Out was a success and profited \$3,100. The FSA board positions are filled. The 8th grade functions and activities are in preparation. The Fund a Need raised over \$123,000 which includes an anonymous \$50,000 donation. The Gala fundraising numbers will soon be released.

Financial Report: (David Wood for Jim Liput) Jim passed along to David that the budget is as expected for this point in the fiscal year.

Pastor's Report: (Father Ed) No report

Principal's Report: (David Wood)

Teacher contracts due in May. Mrs. Gatewood is retiring. We were selected to participate in the National Study of International Math and Science. Expected student enrollment next year is 402 or 403 students. Processing of the IL Tax Credit Scholarships is underway.

Development Director Report: (Danielle Kenney)

The Endowment Committee hosted a thank you breakfast people that donated to the OLW Endowment Fund and alumni parents that donated significantly to the Annual Fund. Discussions focused on the motivation of these donors to give back to the school; past parents definitely give to support the school in the long term and appreciate the Endowment Fund as a vehicle for donating. They also appreciate the fact that there is a group of school parents (past and present) who are looking out for the Endowment Fund. The donors that attended were very honest, helpful, appreciative of being invited and asked for their opinion. An Annual Fund Committee Meeting is set for April 29. The next Alumni Appeal is set for May 24, which is the Feast of Our Lady of the Wayside and is the day that the annual May Crowning is held. This Annual Fund campaign is geared towards alumni.

New Business: (Mike Schermerhorn) A hardcopy of the self-evaluation was distributed; requested complete by May 13, 2019.

Old Business: (Peter Schraeder) Suggested changes were incorporated into the SAB Constitution and approved by the Board.

Strategic Plan: (Mike Schermerhorn) Revision 4 is in process. Final draft will be presented in the May SAB meeting for vote

Finance: (David Schwaner) We are on track without any significant issues. Budget was approved before spring break and was sent to Jim.

Public Relations: (Lisa Jochaniewicz)

Buddy letter went out from 7th graders to 2nd graders. There are 132 responses to the family survey. The Committee is working on a middle school survival kit. Exit Surveys discussed for parents leaving the school. The ambassador bags will continue as will selling signs.

Elections: (Mike Louise)

We will welcome the new board members at the May meeting. Father Ed has appointed two members.

Endowment: (Mike Schermerhorn)

We are looking to increase the OLWSEF board to be more of a working board. There are currently nine on the board.

Annual Fund: (Peter Schraeder)

No report. Next meeting April 29, 2019.

Adjournment: The open meeting was adjourned at 8:38 pm with a closing prayer lead by Sue Finucane.

The next School Advisory Board meeting will be Monday, May 20, at 7:30 p.m. in the School Multipurpose Room. The new board members will be installed and the elections of officers will occur. All are welcome to attend.

From the School Manual which is posted on the school website:

Re: Agenda Items

....."The Board invites and appreciates your interest. The Constitution states that any parents or member of the parish may formally petition the Board with a request to consider recommendations, proposals or other matters relating to the operation of the educational facilities of the parish. Such petitions must be submitted in writing to the Secretary of the Board at least one week prior to the meeting at which formal consideration is proposed. This procedure allows parishioners to discuss with the Board any matter requiring formal consideration. Ordinarily, policies and other proposals introduced at a Board meeting are discussed and voted upon at subsequent meetings."

Respectfully submitted by Susan Preissing, Co-Secretary