

Monday March 18, 2019 – Multipurpose Room

OLW SAB Open Meeting Commenced: 7:31p

Attending: David Wood (Principal), Mike Schermerhorn (Chair); Peter Schraeder; Sue Finucane (Co-Secretary); Danielle Kenney (Development Directory); Jim Liput (Business Manager); Father Ed (Pastor); David Schwaner (Vice Chair); Jamie Jackman; Lisa Jochaniewicz; Annmarie Lichner; Mike Louise

Apologies: Jessica Cherwin (FSA); Sue Preissing (Co-Secretary),

Opening Prayer: AnnMarie Lichner

Approval of Minutes: February minutes were approved with corrections by the SAB.

Acknowledgement of Visitors: none

Correspondence: none

Family & School Association (FSA) Update: (Jessica Cherwin): Gala was a huge success with the Fund-A-Need raising over \$123,000; Ladies Night Out planned for 4/6; Successful Coin Challenge with \$4,500 raised for teachers to purchase books at Spring Book Fair;

Parish & School Finance: (Jim Liput): Financial review – 7 months ending 7/2019: Net income \$46,312 compared to budget of \$51,231;

Pastor's Report (Fr. Ed Fialkowski): Fr. Ed and David Wood to attend safety seminar for parish in May; 8th graders met with new youth minister, Arielle Joaquin. The teens of YM are planning a spaghetti dinner fundraiser on 4/13 for the summer mission trip.

Principal's Report (David Wood): Current student registration for 2019-20 school year = 385 - predicting low 400; Six (6) students qualified for State Science Fair in April; Jr Achievement day 3/21; Teacher conferences planned for 3/21 and 3/22; Living Stations of the Cross 4/18; Literacy Night and Anderson book fair 4/4; ASPIRE testing 4/8-12;

Development Director Report (Danielle Kenney): website updates; social media increase for preschool/k registration; Endowment donor thank you breakfast in early April;

SAB Constitution: (Peter Schraeder) Oral review of changes, all to review electronic copy and provide any other changes to April meeting and vote, adopt in May;

Standing Committees: All committees to develop/review/update current standard work documents.

- **Strategic Plan Committee** (Mike Schermerhorn) final strategic plan updates by April 8 and to vote in May.
- **Finance Committee** (David Schwaner): Budget balanced with a \$245 budget positive variance;
- **Facilities:** (Mike Schermerhorn) Mike to attend PMC meeting for facilities walk through in spring;
- **Public Relations Committee** (Lisa Jochaniewicz): Survey updated and to be sent out prior to Spring Break;
- **Elections Committee:** (Mike Louise): 1 nomination; Election 4/6-7;
- **Endowment Committee** (Mike Schermerhorn): removed from constitution as a standing committee; ; current balance = \$545,925 as of 1/31/2019;
- **Annual Fund** (Peter Schraeder): no report, not standing committee

New Business: Review plan for next year for secretary duties, committee chairs, to vote in May; Template from OCS website – SAB to do self-evaluation;

Our next meeting is scheduled for April 15th. All are welcome to attend

Adjournment: The open meeting was adjourned at 8:50 pm with a closing prayer led by Lisa

From the School Manual, which is posted on the school website: Re: Agenda Items” The Board invites and appreciates your interest. The Constitution states that any parents or member of the parish may formally petition the Board with a request to consider recommendations, proposals or other matters relating to the operation of the educational facilities of the parish. Such petitions must be submitted in writing to the Secretary of the Board at least one week prior to the meeting at which formal consideration is proposed. This procedure allows parishioners to discuss with the Board any matter requiring formal consideration. Ordinarily, policies and other proposals introduced at a Board meeting are discussed and voted upon at subsequent meetings.” Respectfully submitted by Sue Finucane, Co-Secretary.